



Healing Touch Program

Healing Touch Certification
Level 6 Training Application - HTP-940

April 2010 - April 2012

Level 1 Instructor Certification Eligibility

A certified Healing Touch practitioner may be eligible for Healing Touch Instructor certification. It is recommended that the applicant have at least one year of practicing as a certified Healing Touch practitioner (HTCP) before application and meet admission standards for Level 6 Training.

The title granted to Healing Touch Program Certified Instructors is HTCI.

Renewal of certification with the Healing Touch Program takes place every five years following the initial certification. Practitioner renewal may be done at the same time.

General Instructions

There are three parts to becoming a certified Level 1 Healing Touch Program Instructor.

1. Applicant must be a Healing Touch Certified Practitioner (HTCP)
2. Applicant must apply for, be accepted into and successfully complete Level 6 Training
3. Applicant must complete requirements and submit application for instructor certification status.

Tuition for the Level 6 Training is set annually. Please contact the Healing Touch Program office for current tuition rates.

Level 6 Training Application

Application Layout

- Submit summary materials in the order listed in the application checklist (See Appendix)
- Use 8 ½ x 11 paper
- Use 1" margins
- Use a plain type such as Arial, size 12, for ease of reading
- Written summary statements should be one page in length and single-spaced
- Submit double sided copies

Application Submittal

Option 1 – submit digitally (preferred)

- Upload the completed application and required materials as a single PDF file – go to <http://www.healingtouchprogram.com/certification> and follow the upload directions
- Before you begin to upload your packet, you will be asked to choose which certification process you are applying for and how you wish to make payment. Packets will not be processed until payment is received.

Option 2 – submit manually

- Submit 3 copies of your completed application and required materials.
- Bind each copy individually with a single staple or round head fastener in the top left corner.
- Please place your name on each page of your document.
- Keep a complete copy of your application. Your application will not be returned.
- A copy of your application will be kept on file at the Healing Touch Program office through your application process.
- Include a check or money order for \$250.00 payable to Healing Touch Certification. (\$50 – non-refundable application fee and \$200 deposit on Level 6 class tuition. If your application is not accepted, \$200 will be refunded.)

- If you would like to use a credit card please fill out the Payment Information form.
- **Submit to:**
Healing Touch Certification
Attention: Certification Administrator
20822 Cactus Loop, Suite 200
San Antonio, TX 78258

General

- Application fee - \$50 non refundable
- Tuition for the Level 6 class is \$900
- Deposit of \$200 on the Level 6 class must be paid with your application.
- The remainder of the class tuition, \$700, must be paid prior to the class. Payment can be made by credit card, call 210-497-5529 or by mailing a check to the HTP office.
- If you have questions or need further information contact the Certification Administrator, email certification@healingtouchprogram.com or call 210-497-5529.

Application Forms

All the application forms needed to complete the requirements are posted on-line at <http://www.healingtouchprogram.com/certification>. Please download and use as needed.

Application Requirements for Level 6 Training

The Level 6 Training Application is submitted to determine your preparedness to begin training as a Healing Touch Program Level 1 Instructor.

1. Certification as a Healing Touch Practitioner

Requirement:

Applicant is a Healing Touch Certified Practitioner (HTCP)

Submission Guidelines:

Applicant will present a copy of her/his original Document of Certification as a Healing Touch Program Practitioner (HTCP) along with the letter of renewal of Certification (if applicable).

2. Current Professional Resume

Requirement:

A professional resume provides an outline of experience, professional and educational background, and personal interests.

Submission Guidelines:

Provide an updated Professional Resume, which includes the following:

- Formal education (location and dates)
- Work experience (location and dates)
- Additional education or training, including all Healing Touch and related classes
- Professional licensure/recognition/certifications
- Professional affiliations/memberships
- Special accomplishments/awards
- Published works
- Personal interests

3. Previous Teaching Experience

Requirement:

A written document of your teaching experiences in any field of study, which shows your experience with teaching adult learners.

Submission Guidelines:

Submit a summarized history of your teaching and/or professional experience

4. Ethics Reading

Requirement:

Applicants are required to read and write a reflective report on Creating Right Relationships: A Practical Guide to Ethics in Energy Therapies by Dorothea Hover-Kramer prior to attending Level 6.

Submission Guidelines:

Submit a 2-4 page double spaced reflective report on this text. Focus on answering the following questions and provide examples as needed.

- What new information did you learn from this text?
- How will you apply the content of this book as a Healing Touch Program Instructor?
- What value does this book have to you as an Instructor and to your future HT students?

4. Motivation and Plans to teach the Healing Touch Program Curriculum

Requirement:

Description of your plans for teaching Healing Touch Program classes, which demonstrate your desires and motivation for teaching.

Submission Guidelines:

Submit a written description of your desires and plans to teach Healing Touch including:

- Your desired teaching population
- Where you would like to teach
- How often you anticipate teaching
- How you visualize your future with the Healing Touch Program as an Instructor

5. Current Contributions to the Healing Touch Program Worldwide Community

Requirement:

List current contributions to and involvement with local or global Healing Touch community.

Submission Guidelines:

Submit a written description of your recent activities and involvement within your local community or the regional/national/global Healing Touch Worldwide Community.

7. Previous Experience as a Healing Touch Coordinator, Helper, Class Mentor or Healing Touch Program Practitioner Apprentice Mentor

Requirement:

You must demonstrate your classroom experience, clinical mentorship involvement and desire to move into Instructorship.

Submission Guidelines:

Submit a list, in chronological order, of your service with Healing Touch as a coordinator, helper, class mentor or Healing Touch Practitioner Apprentice Mentor. Please include the following for each experience:

- Date of class
- Instructor
- Position in the classroom, i.e. coordinator, helper, class mentor
- A half page, single-spaced statement on how these experiences have influenced your decision to teach HT.

8. Letter(s) of Recommendation

Requirement:

A professional letter(s) of recommendation indicates your preparedness to take the Level 6 Training.

Submission Guidelines:

Include a recommendation from a Healing Touch Certified Instructor (HTCI). This should be from an Instructor who is in a position to evaluate you as a potential Instructor. You may also include a second letter of recommendation from a professional non-Healing Touch Practitioner who can speak to your teaching and/or leadership abilities.

Note: Upon approval of your Level 6 Training Application, the Level 6 Notebook will be sent to you to assist you in your preparation to attend Level 6. **It is expected that the applicant will read the entire Level 6 Notebook before attending the Level 6 Training.**

Application Forms

The following forms are part of the required materials and need to be submitted with the application. Please include in your application packet in the order listed on the Practitioner Certification Application Checklist. These forms can be found on-line at <http://www.healingtouchprogram.com/certification>.

- Application Form (HTP-962)
- Payment Information (if submitting manually) (HTP-963)
- Level 6 Training Application Checklist (HTP-940-A)