

DIFFERENCES BETWEEN LEVEL 5 COMPLETION CRITERIA AND CERTIFICATION CRITERIA

No.	Level 5 Completion Criteria	Certification Criteria
1	PPN- Professional Profile Notebook Includes course certificates, business materials, personal professionals representation, etc.	Completion of Coursework Levels 1 -5 in sequence, (w/HTCI) certificate of completion, instructor recommendation, additional classes
2	Professional Resume including the completion of the program and separate list of HT classes, one to two pages	Professional Resume including the completion of the program and a separate list of HT classes, one to two pages, USE ACRONYM
3	100 Treatment Sessions original documentation showing ALL 10 steps in detail (Case Management)	Self Evaluation and Development summary of your personal and professional growth through the program, one to two pages
4	Self Care Healing Modalities - 10 half-page reports and a list 10 self care healing modalities experienced since Level 4 with name, modality, etc.	Self Care Healing Modalities - a list of 10 self care healing modalities and 3 full page reports identifying the two most beneficial and the one least beneficial modality experience, LABEL
5	Educational Resources - summary sheet, 7 half page personal reflective statements on books read since Level 4, one from each of the 7 categories.	Educational Resources - Include a summary sheet identifying the title, author and category. 15 half-page reports, at least 10 of which must be on books. The remaining 5 reports may be on books, tapes, or conferences. Each of the 7 categories of educational resources must be represented.
6	Supervised Mentorship for 3 to 6 months and a ½ page progress report including number and type of contacts, observation by mentor and reflective statement about mentorship, START DATE. Did mentor receive a treatment from mentee? Was mentee observed?	Supervised Mentorship for 1 year or more and completed no more than 2 years prior to application for certification. Mentorship experience report documenting at least 2 supervised visits and 12 mentor contacts. Applicant's signed Assertion of Personal Responsibility form, Mentor Assessment and Recommendation form and Mentor Letter of Recommendation documenting observations and receiving treatment.
7	Community Project and Networking and Support Group Activity – 2 part report ½ to 1 page in length. Part A is a summary of a community project(s) and Part B is a summary of networking and support group activities.	Ethics and Professionalism – Two Part. A half-page reflection on use of informed consent, explaining your ethical framework. A one-page reflection on adherence to the HT Statement of Scope of Practice, personal guidelines for making referrals and an example of a referral made between Levels 4 and 5.
8	Evidence of Healing Touch Practice – Draft Case Study	Evidence of Healing Touch Practice Two Part. Case Study in its final, edited form. Two documented (documentation forms or narrative format) individual sessions including highlighted methods not used in your Case Study. LABEL